

**AGREEMENT No.**

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This agreement is entered into by and between Osäühing Artime Consulting, Postal address Box Nr. 3089 Tallinn Post Office, 10504, Estonia, Registration number: EE12103099, represented by owner Mario Alfredo Pedroso, hereinafter referred to as the Contractor and

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represented by

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referred to as the Store.

Both parties agree to:

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**1: Logging in**

URL (encrypted connection): <https://www.cosmictroops.com/othermerch.php>

Enter Store’s login password in the “E-book download” form and click on “Submit”. (Illustration 1)



To test program and transaction possibilities:  
Login password: “test”  
Bookkeeping (database) password: “test”

Illus. 1

These two passwords are inter-independent. Using an experimental email address is recommended for tryout.

**2: Placing e-book order**

On the main-content area, enter values in each available row of the interactive table (Illustration 2):

- E-book:** Corresponding barcodes found at the bottom of the page. PDF file with product codes and barcodes may be downloaded / viewed / printed from link above interactive table.
- Customer's email:** Email address, to which the proforma invoice and / or e-book download link are delivered.
- Reference number (32 chars max):** Unique reference number must identify issued payment receipt / particular order / customer. Order information and its status progress are accessed by reference number.
- Paid for?:** Choice between “Yes” and “No”.
  - If “No”: customer immediately receives online-payable proforma invoice by email (*see appendix 2.1. for commissions*).
  - If “Yes”: e-book SSL download link is sent to the customer's email address *in less than 60 minutes*. Support 7/24 (phone and email).

Illus. 2

After clicking on “Continue”, besides date & time (\*), next page will display:

*if order was **not** paid for: unique reference and proforma invoice numbers*  
*if order was **paid** for: unique reference number*

Automatic logoff, Store must log on again to regain remote system access.

(\*)Date and time in Vienna, Austria.

### 3: Bookkeeping

Session-protected access to order processing progress, by reference number (illustrations 3 & 4):

Order information and its status by reference number:

*Illus. 3*

Ref. #	Product	Paid for?	Order type	Order emailed?	Customer email	Time placed (Vienna, Austria)	Time sent (Vienna, Austria)
VVVP0	b3	Yes	Order placed at store	Yes		Jun 17, 2020 11:34:02	Jun 17, 2020 12:00:01

*Illus. 4*

With the bookkeeping password, Store may review chronologically-arranged order data, for defined date interval (illustrations 5 & 6). Product code’s value found at bottom of page, with corresponding barcode and protected minimal price (€). *Order settled?* indicates whether agreed-on order payment was transferred to and received by Contractor.

*Bookkeeping*

Order list by:  
Reference number  
Product  
Price (PLN)  
Price (Euros)  
Order paid for?  
E-book emailed?  
Buyer's email  
Time order was placed (Vienna, Austria)  
Time order was sent (Vienna, Austria)

Order settled with contractor?  
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For defined period:  
Total sold (Euros)  
Total sold (PLN)  
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Automatic logoff for data protection.

Start date:  
1  
January  
2012

End date:  
1  
January  
2012

Store's database password:

Ref. #	Product	Price (PLN)	Price (Euros)	Paid for?	Order emailed?	Customer email	Time placed (Vienna, Austria)	Time sent (Vienna, Austria)	Order settled?
WP3g	b3	18.66	4.18	Yes	Yes		Jun 29, 2020 22:43:50	Jun 29, 2020 23:00:03	Yes
WP3a	b3	18.66	4.18	Yes	Yes		Jun 29, 2020 21:39:59	Jun 29, 2020 22:00:02	No
WP3	b3	18.66	4.18	Yes	Yes		Jun 29, 2020 21:39:00	Jun 29, 2020 22:00:02	No

*Illus. 6*

Displayed on top of above table:

Start and end dates  
Total sold by Store in Euros

*Illus. 5*

Orders placed at Store, with purchase subsequently concluded online (in PLN), which are not claimed by customer for refund, are displayed in a separate table (illustration 7). For each such order, Store receives a commission in Euros, in the settlement period corresponding to the date in which the payment was made. This commission in Euros (set in annex 5.1.), by the Store's billing day's currency exchange rate (\*), is not deductible from the amount in Euros due to the purchase of e-books by Store from Contractor in any settlement period (set in annex 5.2.): it may be billed (only once per thus-sold e-book) by Store, at its convenience.

Displayed also: Total sold (in PLN) by Contractor - (\*) current equivalent in Euros - order status chronological progress.

Ref. #	Type	Product	Price (PLN)	Price (Euros)	Customer email	Time placed (Vienna, Austria)	Time delivered (Vienna, Austria)
Reference number: WWPC1							
WWPC1	Order placed at store	b3	18.6	4.18		Wednesday 17th of June 2020 11:56:59 AM	----
WWPC1	Commission applies	b3	----	----		----	(*) Wednesday 17th of June 2020 12:02:37 PM
WWPC1	Commission applies. Link re-sent	b3	----	----		----	Wednesday 17th of June 2020 12:02:53 PM
Reference number: WWP2							

Illus. 7

**4: Terms and conditions:**

1. Catalog (*prices not fixed*) must be displayed, as to allow acquaintance with products. This tri-fold brochure (right panel tucked under left one) may be downloaded / viewed from: [www.cosmictroops.com/barcodes/CatalogE2019.pdf](http://www.cosmictroops.com/barcodes/CatalogE2019.pdf)
2. Store may sell the e-books at prices no lower than the protected minimum (in Euros), as displayed in the bookkeeping section. Minimum prices form the basis for commissions and transfers (annex 5.1. & 5.2.). Contractor must inform Store at least 14 days in advance in case of changes in minimum prices.
3. If the e-book SSL download link does not arrive at customer's email address within 60 minutes, the customer may use another email address by contacting Arttime Consulting OU / the Store. Each emailed SSL download link will remain active from twenty-four to forty-eight hours. Email spam folder and download progress of e-book file (in web browser) recommended to be verified by the customer.
4. Arttime Consulting OU. is the sole responsible party for product contents.
5. No returns for downloaded e-books. In case of a refund by Store, Store must inform Contractor as soon as possible by email / phone, to quickly correct database and disable e-book's SSL

download link.

6. Store may order new login / bookkeeping passwords, to be promptly conveyed by SMS or email, at no cost.
7. No information about Store or customers is kept in Contractor's database except customers' email addresses.
8. When requested by Store, Contractor shall produce a detailed list of Store's transactions, by product order, for the time period in question and as kept in the database: session id, order placing and delivery times, reference number, proforma and sale VAT invoice numbers (*if applicable*), customer's email address, product codes, prices in PLN and Euros (i.e., currency exchange rate), payment / commission status, whether e-book SSL download link was re-sent and to which email address, chronological progress of order's status, inclusion in mutual settlements, etc.
9. The Agreement is valid from the day of signing until the day when all conveniences, as stipulated in this agreement, are fulfilled.
10. The Agreement may be terminated upon the conformity between the Parties, having informed the other Party in writing 7 calendar days in advance, and before notification having fully settled the services provided before the termination of the Agreement and all transactions associated with them having been concluded.
11. The Contractor shall have the right to terminate this Agreement without notification if the Store fails to meet the requirements hereby provided.
12. Arguments arising in connection with the Agreement shall be settled by way of mutual conformity, and in case the Parties failed to concur, in accordance with the procedure established by the laws.
13. Both parties are exempt from liability in cases generally defined by the Force Majeure clause.
14. This agreement has two equally-effective copies, one for each of the Parties.

**5: Appendix: Commissions, frequency of bank transfers, reports. Store's access and bookkeeping passwords.**

1. Bank transfers in Euros from Contractor to Store will settle Store's bills, in no later than five calendar days from being made available. Commission per online-sold e-book charged only once, at the Store's convenience. Commission in Euros exacted by the Store equals

\_\_\_\_\_ % of the sale in PLN by the Contractor.

2. Bank transfers in Euros from Store to Contractor will settle Contractor's bills, in no later than five calendar days from being made available. From the sale of an e-book at the Store, Store withholds, as commission

\_\_\_\_\_ % of the e-book's minimum price (in Euros).

Exact sum total of remaining amounts (from minimum prices) for all e-books which are sold by the Store within a specified period, shall be transferred by Store to Contractor, as billed by Contractor:

1. every \_\_\_\_\_ days
2. weekly
3. monthly
4. when requested
5. when transferable amount exceeds \_\_\_\_\_ Euros

3. Store's unique login password: \_\_\_\_\_

Store's unique bookkeeping password: \_\_\_\_\_

**6: Signatures and stamps.**

<p>Contractor:</p> <p>Artime Consulting OU</p> <p>Reg. number: EE12103099  VAT number: EE101545040  Postal address: Box Nr. 3089  Tallinn Post Office  10504, Estonia  email: info@cosmictroops.com  Telephone: +372-567-695-68</p> <p>Bank account: EE641700017003016592  SWIFT / BIC: NDEAEE2X  Currency: EUR</p>	<p>Store:</p>
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<p>Contractor:</p>          <p>_____</p>	<p>Store:</p>          <p>_____</p>
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